

LUCAS COUNTY DATA PROCESSING BOARD MEETING MINUTES

Thursday, December 1, 2011

Voting Members Present:

Cindy Waldmannstetter, Auditor's Proxy
Sharon Haupricht, Domestic Relations
Pete Gerken, Commissioners
Lila Shousher / Wade Kapszukiewicz,
Treasurer
Jeanine Perry, Recorder
Dan DeAngelis, Board of Elections
Eric Zatko, IJS
CJ Holley, Clerk of Courts Proxy

Advisory Present:

Jason Gears, Network Manager, LCIS

Recording Secretary:

Cynthia E. Savage

Attendees:

Mark Austin, Treasurer's Office
Bridgette Kabat, Commissioner's Office
Adam Hansen, Recorder's Office

Requesting Department

Representatives:

Mike Bayes, 9-1-1
Dave Kovacs, Sheriff
Tom Dodds, Facilities

Cindy Waldmannstetter called the meeting to order. The minutes of the November 3 and November 17, 2011 meetings were read. Motion to approve made by Commissioner Gerken and seconded by Lila Shousher; motion carried.

Purchasing Requests

9-1-1

Mike Bayes presented a request for approval to purchase equipment:

Vendor - Dell

- Three (3) Dell Laptops
- One (1) MacBook
- One (1) Dell Desktop

Vendor - Open Storage Solutions

- One (1) Dell Equal PS6100XS Storage Array

Vendor - CDW-G

- Two hundred fifty (250) Sophos Endpoint Security and Control Licenses

Funds for this purchase are available from the 911 fund 2071 0710. The total estimated cost of the equipment and licenses is approximately \$86,000.00. Eric Zatko made a motion to approve, seconded by Jeanine Perry; motion carried.

Sheriff's Office

Dave Kovacs and Bridgette Kabat presented on behalf of Sheriff Telb requesting that an ATM be placed in their facility. The ATM would need to run on LCIS network.

Jason Gears provided an analysis of the engineering and testing involved.

Discussion from the board continued with the question of the policy and usage of our network from an outside agency.

The board decided that policy needs to be revisited in anticipation of the next request to utilize our network.

Per Eric Zatko and Dave Kovacs, the Sheriff can provide its own phone line and withdraw its request for network access. If and/or when the board revisits or changes its policy, the group will be able to switch the interface card and use the network in the future.

Bridgette Kabat withdrew the request on behalf of the Sheriff. Enterprise discussion will take place at the January meeting.

Facilities

Tom Dodds presented a request for approval to access:

- Two (2) IP addresses requested to serve emergency alerts over Lucas County network.

LCIS would not be responsible for providing support to the network operations (lines) 24/7/365. Facilities would take responsibility for all emergencies, as it has in the past.

Eric Zatko made a motion to approve, seconded by CJ Holley; motion carried.

Prosecutor's Office

Eric Zatko presented on behalf of John Weglian and requested to lease the following equipment:

- One (1) Sharp Copier MX-M503
- One (1) Sharp Copier MX-M283
- One (1) Sharp Copier MX-3610N

Funds are available from the Prosecutor's Office Law Enforcement Trust Fund, the Furtherance of Justice Fund or from general fund budget. Jeanine Perry made a motion to approve, seconded by Dan DeAngelis; motion carried.

Juvenile Court

Eric Zatko presented a request for approval to purchase:

- Thirty-five (35) HP 2760p Elite Books – i5 Processor, 320 GB HD, Windows 7 Professional 64 bit OS (to be retro-fitted with Windows 7 32 bit OS by LCIS) (\$49,644.70)
- Thirty-five (35) HP 2740 Docking Stations (\$6,705.65)
- Thirty-five (35) HP 2210M 21.5" Wide DVI HDMI SPK Monitors (\$4,870.25)
- Thirty-five (35) Logitech ISB K120 Keyboards and B120 Mouse (\$772.10)
- Thirty-five (35) 3-Year Depot Extended Service / Accidental Damage Protection Coverage (\$3,021.55).

Total cost of purchase including shipping, \$66,069.15 and will be paid for from the Juvenile Court General Fund, equipment line item account 1010-1110-530100. The devices are being purchased to replace laptops currently used by the Juvenile Probation Department.

Commissioner Gerken made a motion to approve, seconded by Cindy Waldmannstetter; motion carried.

New Business

Tax Accounting System

Cindy Waldmannstetter noted that the Commissioners approved and awarded the contract to Tyler during the November 29, 2011 meeting.

- Next step is to revise / finalize the contract with necessary signatures. Resolution to be amended to reflect 85/10/5 % for capital purchase.
- Sample payment schedule
- Software licenses and purchase of hardware/tool sets will come first
- Capital outlay \$750,000 (late Jan/early Feb); after that, pay as you go scenario over next 12-15 months

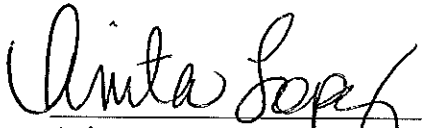
Commissioner Gerken discussed bonding and is unwilling to go to a bond. Per the Commissioner, the County has done well with bond rating and it is a very risky process. He also feels that the risk of a ratings agency review is irresponsible in the next 6 months.

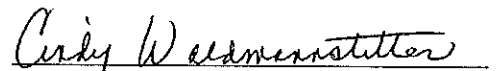
In July 2012, the Commissioners are willing to include this with other projects given analysis of funds available to the Auditor to use cash on hand and if the Treasurer is willing to do the same. Rebate can come from note only after July and each office can be reimbursed.

No immediate action to proceed with note/bond until July if one is needed.

Motion to proceed with purchase of tax accounting system based on 85/10/5 % agreement all to be paid with cash on hand made by Wade Kapszukiewicz, seconded by Jeanine Perry; motion carried.

Motion to adjourn made by Cindy Waldmannstetter, seconded by Commissioner Gerken; motion carried.



Anita Lopez, Secretary of the Board

Cindy Waldmannstetter, Director, LCIS

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